



## Quick Update for May 17th, 2024

**Bill 124 Retro** - As we have communicated a few times already, if members have not received retro payments on their pays – the Local cannot help at this time. The retro payment included on yesterday's pay deposit was for the 2022/23 school year and finally on June 6<sup>th</sup> will be the last retro payment.

The Local doesn't have the information required to check calculations for individual members – only the employer does. **Members with any questions about retro payments – are they correct, am I entitled to them, etc – please contact the Payroll Dept by email at [payroll@hwdsb.on.ca](mailto:payroll@hwdsb.on.ca)**

**Retro but No Pay?!** - Some members of our Local have called to say they got their retro payment, but not their regular pay. If this has happened to you – please keep in mind that your first call should be to your supervisor and alert them to you not being paid. This is why it's important to check your pay stub when it shows up in the web portal to make sure it's correct. If it's not correct and it's the employer's mistake – they have 5 days to make it right and issue you an electronic funds transfer. If it's a member's fault and your timesheet wasn't submitted on time or is blank or has multiple errors – your payment will have to wait until the next scheduled pay day.

**Election Committee Members** – We've had to make some changes in our Election Committee due to some members wanting to run for positions in our June election. I'd like to announce that Steven Clarkin, Rose DiCarlo and Donna Clappison will be the Election Committee for this election. I want to thank these members for volunteering their time for this important position.

**Upcoming Vacations** – Janna our office administrator will be returning from vacation next Wednesday on May 22<sup>nd</sup> and we hope that she's enjoying herself south of the border at home with family until then.

**Casuals and Bereavement** – \*\*2<sup>nd</sup> week on\*\* No idea where some people get their information from but the rumors and personal opinions have got to stop when it comes to collective agreement issues. Let me clarify the status of bereavement leave for casuals for everyone again. A few years ago the Local filed a grievance over casuals not having access to bereavement leave. As a result of that grievance it was decided that **casuals currently in a long term coverage (11+ days in the same position) would be entitled to bereavement leave if it occurred while in that long term coverage and they would return to that same long term coverage when they returned from bereavement leave. Casuals covering different schools daily and not in a long term position are not entitled to bereavement leave.**

**Apprenticeship Program Info** – As of yesterday, the apprenticeship positions haven't been posted on EasyConnect yet. We're waiting for the employer to finalize these postings and expect them to be posted by early June so keep your eyes peeled for those postings if you're interested.

**Upcoming PD Day -** Each year with funding from the employer, we have an annual PD Day where we get some training, get to hang out with co-workers, have some great food and learn some helpful stuff – ALL ON PAID TIME. This year, our event will be held on July 5<sup>th</sup> at Nora Henderson Secondary. The event is open to all CUPE 4153 members and registration is now open on the board website. Sadly, not everyone will be able to attend as our schools with daycares will still need to be staffed with a reduced staff for the day. Anyone interested in attending should sign up as soon as possible – choose your courses that you want to take and let your supervisor know that you've signed up.

**Please print and post the attached directions for signing up in your Caretaking office for all members to use as a reference.**

**Nominations and Elections** – At our GMM next weekend, we will be taking nominations for all electable positions for our June election. These positions will be open for nominations: President, 1<sup>st</sup> Vice President, 2<sup>nd</sup> Vice President, Recording Secretary, Chief Steward, Secretary Treasurer and two Membership Officers. We will also be nominating for a 3 year Trustee and 10 Stewards.

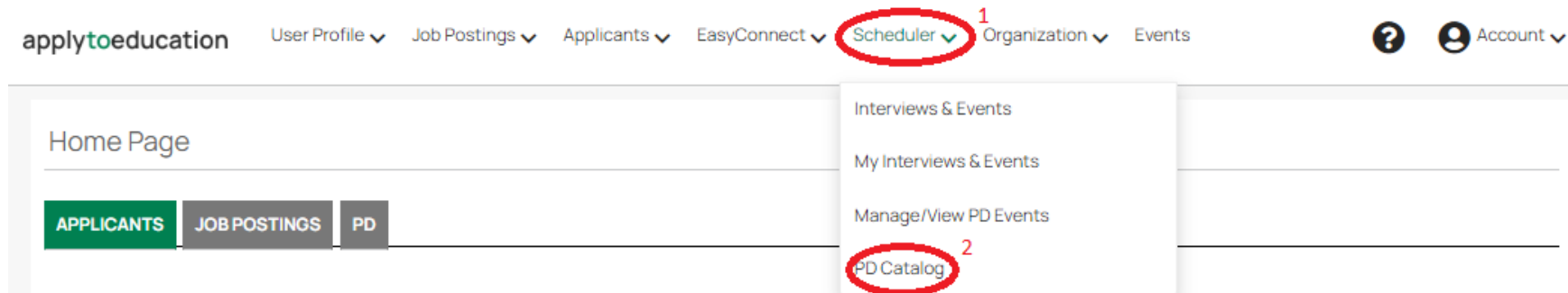
I want to thank everyone in our Local for your support and encouragement these last few months. Today is my last day as your President as I am taking much needed vacation before stepping into retirement and a new journey. As of Monday, Pat Amatangelo as our 2<sup>nd</sup> Vice President will assume the position of President until our June elections.

In Solidarity,

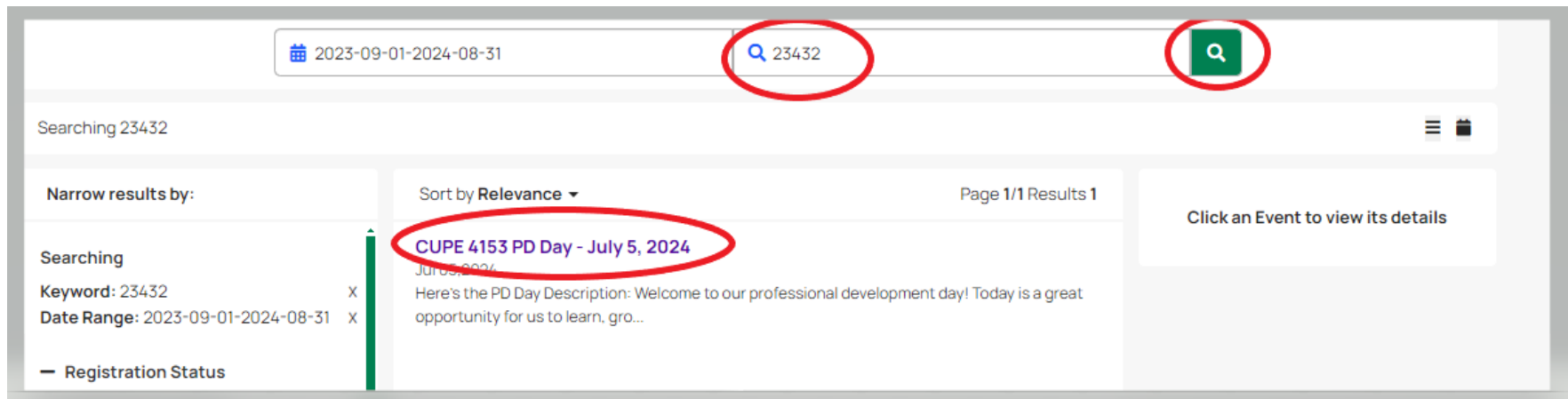
Darlene  
President, CUPE 4153

## Instructions for CUPE 4153 PD Day Registration in the PD Module on Apply to Education

- 1) Login to Apply to Education - <https://network.applytoeducation.com/Employer/AttStart.aspx>
- 2) Once logged into Apply to Education, go to the scheduler tab at the top of your screen and from the drop-down select "**PD Catalog**".



- 3) Once in the PD Catalog, use the search bar to search for the PD event code **23432**. This will take you to the event to register for the day. Click the register button to register for the day.



## PD Event

PD Event Code:

23432

Description:

CUPE 4153 PD Day - July 5, 2024

Event Detail:

Here's the PD Day Description:

Welcome to our professional development day! Today is a great opportunity for us to learn, grow, and connect with each other. Let's make the most of this day to enhance our skills and knowledge. I'm excited to see all the great things we will achieve together!

The schedule will be as follows:

**Please note you will have to register for your breakout room sessions separately after registering for the large group session. To register for your breakout rooms please search PD event codes 23433, 23434, and 23436.**

6:30-8:00 am - Sign in/breakfast  
8:00-8:30 am - Opening remarks  
8:30-8:45 am - transitional period to get to conference #1  
8:45-9:45 am - Conference #1  
9:45-10:00 am - transitional period to get to conference #2  
10:00-11:00 am - Conference #2  
11:00 am- 12:30 pm - Lunch  
12:30-1:30 pm - Conference #3  
1:30-1:45 pm - transitional period to get to closing remarks  
1:45-2:30 pm - Closing remarks

The choice of courses will be:

1. OTIP
2. OMERS
3. Computer Training
4. Conflict Resolution
5. Meditation
6. Equipment Training
7. Team Building
8. Homewood
9. Health and Safety in the workplace
10. Mental Health Coping Mechanisms

Looking forward to seeing you all there July 5th!

[See less ...](#)

Session	Location	Date	Time
<input checked="" type="checkbox"/> SI-CUPE 4153 PD Day - July 5, 2024	Nora Henderson Secondary School	05 Jul 2024 (Fri)	06:30 AM - 02:30 PM

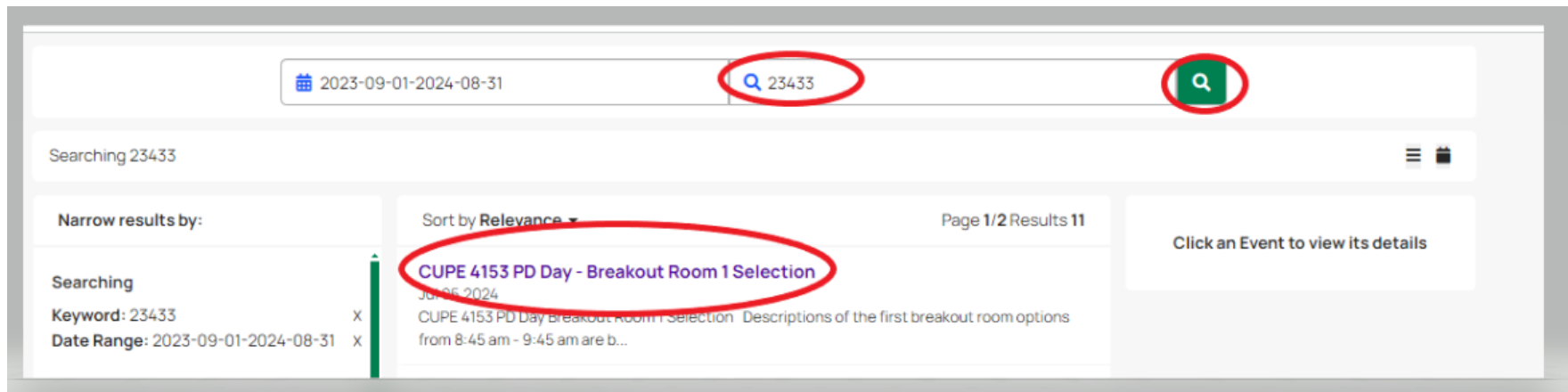
[Register Employee](#)

[Mark Attendance](#)

[Back](#)

4) Once you have registered for the day itself you will also need to select your three breakout room sessions for the day. To register for your first breakout room session, search PD event code **23433** in the PD Catalog.

**Note you can only register for one session from 8:45 am – 9:45 am. Click the breakout room you would like to register for and then click the register button.**



Event Code: 23433  
Description: CUPE 4153 PD Day - Breakout Room 1 Selection  
Event Detail: CUPE 4153 PD Day Breakout Room 1 Selection

**Descriptions of the first breakout room options from 8:45 am - 9:45 am are below. Please only sign up for ONE option from 8:45 am - 9:45 am.**

**OTIP** - learn about your benefits and what is offered

**OMERS**- learn about your pension

**Computer Training** - learn how to navigate board web pages, like easy connect etc.

**Meditation** - slow down, unwind and relax with guided meditation

**Equipment Training** - learn how to use caretaking equipment

**Team Building** - in small groups work together with other members to learn how to work as a team

**Homewood** - learn about employee support programs

**Health and Safety** - learn too health and safety concerns that affect our daily lives

**Mental Health Coping Mechanisms** - tools, knowledge and strategies to help navigate stressful situation in every day life

[See less ...](#)

Session	Location	Date	Time
<input type="checkbox"/> S1-OTIP	Nora Henderson Secondary School	05 Jul 2024 (Fri)	08:45 AM - 09:45 AM
<input checked="" type="checkbox"/> S2-OMERS	No	05 Jul 2024 (Fri)	08:45 AM - 09:45 AM
<input type="checkbox"/> S3-Computer Training	Nora Henderson Secondary School	05 Jul 2024 (Fri)	08:45 AM - 09:45 AM
<input type="checkbox"/> S4-Meditation	Nora Henderson Secondary School	05 Jul 2024 (Fri)	08:45 AM - 09:45 AM
<input type="checkbox"/> S5-Equipment Training	Nora Henderson Secondary School	05 Jul 2024 (Fri)	08:45 AM - 09:45 AM
<input type="checkbox"/> S6-Team Building	Nora Henderson Secondary School	05 Jul 2024 (Fri)	08:45 AM - 09:45 AM
<input type="checkbox"/> S7-Homewood	Nora Henderson Secondary School	05 Jul 2024 (Fri)	08:45 AM - 09:45 AM
<input type="checkbox"/> S8-Conflict Resolution	Nora Henderson Secondary School	05 Jul 2024 (Fri)	08:45 AM - 09:45 AM
<input type="checkbox"/> S9-Health and Safety in the workplace	Nora Henderson Secondary School	05 Jul 2024 (Fri)	08:45 AM - 09:45 AM
<input type="checkbox"/> S10-Mental Health Coping Mechanisms	Nora Henderson Secondary School	05 Jul 2024 (Fri)	08:45 AM - 09:45 AM

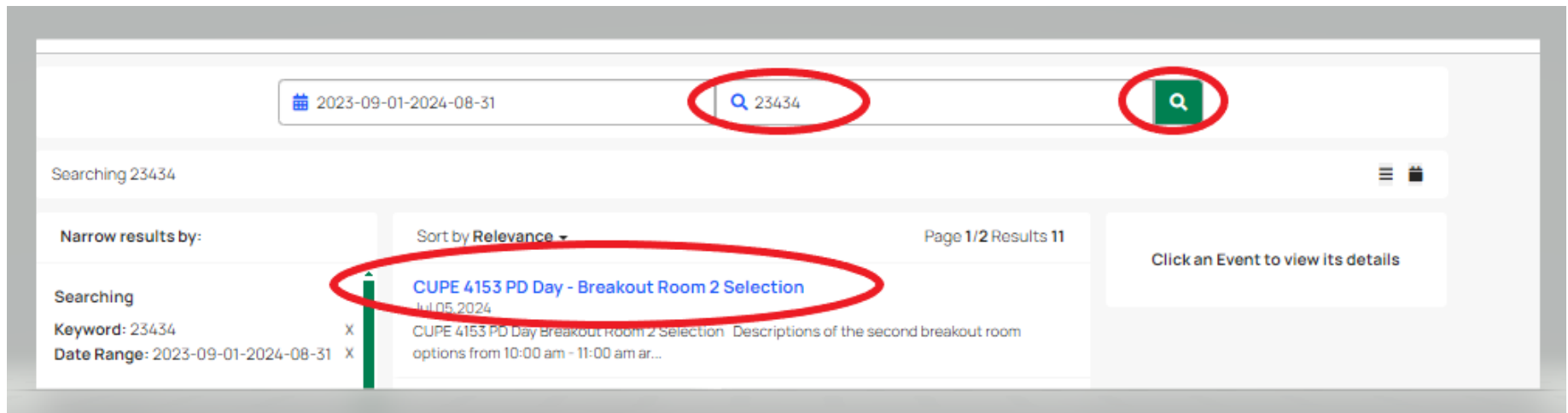
**Register Employee**

Mark Attendance

Back

5) Once you have selected your first breakout room session, select your second breakout room session by searching PD event code **23434** in the PD Catalog.

**Note you can only register for one session from 10:00 am – 11:00 am. Click the breakout room you would like to register for and then click the register button.**



## PD Event

PD Event Code: 23434  
Description: CUPE 4153 PD Day - Breakout Room 2 Selection  
Event Detail: **CUPE 4153 PD Day Breakout Room 2 Selection**

**Descriptions of the second breakout room options from 10:00 am - 11:00 am are below. Please only sign up for ONE option from 10:00 am - 11:00 am.**

**OTIP** - learn about your benefits and what is offered

**OMERS**- learn about your pension

**Computer Training** - learn how to navigate board web pages, like easy connect etc.

**Meditation** - slow down, unwind and relax with guided meditation

**Equipment Training** - learn how to use caretaking equipment

**Team Building** - in small groups work together with other members to learn how to work as a team

**Homewood** - learn about employee support programs

**Health and Safety** - learn too health and safety concerns that affect our daily lives

**Mental Health Coping Mechanisms** - tools, knowledge and strategies to help navigate stressful situation in every day life

[See less ...](#)

	Session	Location	Date	Time
<input type="checkbox"/>	S1-OTIP	Nora Henderson Secondary School	05 Jul 2024 (Fri)	10:00 AM - 11:00 AM
<input type="checkbox"/>	S2-OMERS	Nora Henderson Secondary School	05 Jul 2024 (Fri)	10:00 AM - 11:00 AM
<input type="checkbox"/>	S3-Computer Training	Nora Henderson Secondary School	05 Jul 2024 (Fri)	10:00 AM - 11:00 AM
<input type="checkbox"/>	S4-Conflict Resolution	Nora Henderson Secondary School	05 Jul 2024 (Fri)	10:00 AM - 11:00 AM
<input type="checkbox"/>	S5-Meditation	Nora Henderson Secondary School	05 Jul 2024 (Fri)	10:00 AM - 11:00 AM
<input checked="" type="checkbox"/>	S6-Equipment Training	Nora Henderson Secondary School	05 Jul 2024 (Fri)	10:00 AM - 11:00 AM
<input type="checkbox"/>	S7-Team Building	Nora Henderson Secondary School	05 Jul 2024 (Fri)	10:00 AM - 11:00 AM
<input type="checkbox"/>	S8-Homewood	Nora Henderson Secondary School	05 Jul 2024 (Fri)	10:00 AM - 11:00 AM
<input type="checkbox"/>	S9-Health and Safety in the workplace	Nora Henderson Secondary School	05 Jul 2024 (Fri)	10:00 AM - 11:00 AM
<input type="checkbox"/>	S10-Mental Health Coping Mechanisms	Nora Henderson Secondary School	05 Jul 2024 (Fri)	10:00 AM - 11:00 AM

**Register Employee**

Mark Attendance

Back



6) Once you have selected your second breakout room session, select your third breakout room session by searching PD event code **23436** in the PD Catalog.

**Note you can only register for one session from 12:30 pm – 1:30 pm. Click the breakout room you would like to register for and then click the register button.**

2023-09-01-2024-08-31

23436

Searching 23436

Narrow results by:

Sort by Relevance

Page 1/2 Results 11

Click an Event to view its details

Searching

Keyword: 23436 X

Date Range: 2023-09-01-2024-08-31 X

CUPE 4153 PD Day - Breakout Room 3 Selection

CUPE 4153 PD Day Breakout Room 3 Selection Descriptions of the third breakout room options from 12:30 pm - 1:45 pm are ...

## PD Event

PD Event Code: 23436  
Description: CUPE 4153 PD Day - Breakout Room 3 Selection  
Event Detail: [CUPE 4153 PD Day Breakout Room 3 Selection](#)

**Descriptions of the third breakout room options from 12:30 pm - 1:45 pm are below. Please only sign up for ONE option from 12:30 pm - 1:45 pm.**

**OTIP** - learn about your benefits and what is offered

**OMERS**- learn about your pension

**Computer Training** - learn how to navigate board web pages, like easy connect etc.

**Meditation** - slow down, unwind and relax with guided meditation

**Equipment Training** - learn how to use caretaking equipment

**Team Building** - in small groups work together with other members to learn how to work as a team

**Homewood** - learn about employee support programs

**Health and Safety** - learn too health and safety concerns that affect our daily lives

**Mental Health Coping Mechanisms** - tools, knowledge and strategies to help navigate stressful situation in every day life

[See less ...](#)

	Session	Location	Date	Time
<input type="checkbox"/>	S1-OTIP	Nora Henderson Secondary School	05 Jul 2024 (Fri)	12:30 PM - 01:30 PM
<input type="checkbox"/>	S2-OMERS	Nora Henderson Secondary School	05 Jul 2024 (Fri)	12:30 PM - 01:30 PM
<input type="checkbox"/>	S3-Computer Training	Nora Henderson Secondary School	05 Jul 2024 (Fri)	12:30 PM - 01:30 PM
<input type="checkbox"/>	S4-Conflict Resolution	Nora Henderson Secondary School	05 Jul 2024 (Fri)	12:30 PM - 01:30 PM
<input type="checkbox"/>	S5-Meditation	Nora Henderson Secondary School	05 Jul 2024 (Fri)	12:30 PM - 01:30 PM
<input type="checkbox"/>	S6-Equipment Training	Nora Henderson Secondary School	05 Jul 2024 (Fri)	12:30 PM - 01:30 PM
<input type="checkbox"/>	S7-Team Building	Nora Henderson Secondary School	05 Jul 2024 (Fri)	12:30 PM - 01:30 PM
<input type="checkbox"/>	S8-Homewood	Nora Henderson Secondary School	05 Jul 2024 (Fri)	12:30 PM - 01:30 PM
<input type="checkbox"/>	S9-Health and Safety in the workplace	Nora Henderson Secondary School	05 Jul 2024 (Fri)	12:30 PM - 01:30 PM
<input checked="" type="checkbox"/>	S10-Mental Health Coping Mechanisms	Nora Henderson Secondary School	05 Jul 2024 (Fri)	12:30 PM - 01:30 PM

[Register Employee](#)

[Mark Attendance](#)

[Back](#)

Once you have registered for all 4 PD event codes above – **23432**, **23433**, **23434**, and **23436** you have completed your registrations and selections for the day. Please ensure you write down the breakout room sessions you registered for, so you remember for July 5<sup>th</sup>.

**CUPE 4153 PD DAY Apply to Education – PD catalog PD event codes:**

**23432 – PD day main registration**

**23433 – Breakout Room 1 Selection**

**23434 – Breakout Room 2 Selection**

**23436 – Breakout Room 3 Selection**

Thank you and if you have questions, feel free to email [kcox@hwdsb.on.ca](mailto:kcox@hwdsb.on.ca) or [pd@hwdsb.on.ca](mailto:pd@hwdsb.on.ca)